

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson

1. Approval of Minutes The February 1<sup>st</sup> minutes were approved.
2. Strategic planning and mission review The Leadership Team reviewed the mission and had a discussion on strategic planning. Due to changes in higher education and technology, the college is to conduct a SWOT analysis. The last SWOT analysis was conducted in 2009. The Dean will send out an email requesting input in regards to the SWOT analysis from faculty and staff. The next COBA Roundtable discussion is Monday, March 20<sup>th</sup>. The mission will be reviewed after the SWOT analysis.
3. Innovation, Engag